Recommended Licences & Permits

Bihar Single Window Clearance Portal

Business stage: Pre-Establishment

TOTAL LICENCES	DEPARTMENTS	BUSINESS STAGE
35	14	Pre-Establishment

SN	Service	Department	KYA ID	Stage	SLA (days)	Steps	Documents	Legal provision	Fees	Website
Bihar Fire Services | 1 licence										
1	Fire Audit	Bihar Fire Services	S017_D006_A0001	Pre-Establishment	-	-	-	-	-	-
Department of Agriculture (Legal Metrology Unit) | 5 licences										
2	License as Dealer in Weight? & Measures	Department of Agriculture (Legal Metrology Unit)	-	Pre-Establishment	-	-	-	-	-	-
3	License as Manufacturer in Weight? & Measures	Department of Agriculture (Legal Metrology Unit)	-	Pre-Establishment	-	-	-	-	-	-
4	License as Repairer of Weight? & Measures	Department of Agriculture (Legal Metrology Unit)	-	Pre-Establishment	-	-	-	-	-	-
5	License as Packer of Weight? & Measures	Department of Agriculture (Legal Metrology Unit)	-	Pre-Establishment	-	-	-	-	-	-
6	License as ?Trader of Weight? & Measures	Department of Agriculture (Legal Metrology Unit)	-	Pre-Establishment	-	-	-	-	-	-
Labour Resource Department | 2 licences										
7	Factories Act 1948 - Application for Permission to construct, extend or take into use any building as a Factory (Form - 1)	Labour Resource Department	-	Pre-Establishment	-	-	-	-	-	-
17	Contract Labour Act - Contract labour registration	Labour Resource Department	-	Pre-Establishment	-	-	-	-	-	-
Bihar State Pollution Control Board | 9 licences										
8	Consent to Establish under Air (Prevention and Control of Pollution) Act, 1981 (New)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
9	Consent to Establish under Air (Prevention and Control of Pollution) Act, 1981 (Modernize)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
10	Consent to Establish under Air (Prevention and Control of Pollution) Act, 1981 (Expansion)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-

Recommended Licences & Permits

Bihar Single Window Clearance Portal

Business stage: Pre-Establishment

SN	Service	Department	KYA ID	Stage	SLA (days)	Steps	Documents	Legal provision	Fees	Website
11	Consent to Establish under Water (Prevention and Control of Pollution) Act, 1981 (New)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
12	Consent to Establish under Water (Prevention and Control of Pollution) Act, 1981 (Modernize)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
13	Consent to Establish under Water (Prevention and Control of Pollution) Act, 1981 (Expansion)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
14	Consent to Establish under Water (Prevention and Control of Pollution) Act, 1974 & Consent to Establish under Air (Prevention and Control of Pollution) Act, 1981 (Modernize)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
15	Consent to Establish under Water (Prevention and Control of Pollution) Act, 1974 & Consent to Establish under Air (Prevention and Control of Pollution) Act, 1981 (Expansion)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
16	Consent to Establish under Water (Prevention and Control of Pollution) Act, 1974 & Consent to Establish under Air (Prevention and Control of Pollution) Act, 1981 (New)	Bihar State Pollution Control Board	-	Pre-Establishment	-	-	-	-	-	-
Urban Development & Housing Department | 2 licences										
18	Approval of Building Plan under Bihar Building Bye-laws, 2014	Urban Development & Housing Department	-	Pre-Establishment	-	-	-	-	-	-
32	Mobile Tower Registration	Urban Development & Housing Department	-	Pre-Establishment	-	-	-	-	-	-
Water Resource Department | 1 licence										
19	Approval for Water Supply from Irrigation Canal and River for Industrial Purpose	Water Resource Department	S017_D009_A0001	Pre-Establishment	60	0	Application form; DPR; Land ownership/lease documents; Site plan of proposed intake location; Water requirement/balance statement; Manufacturing process indicating water consumption; Approved Building Plan (where applicable); Consent to Establish/Environmental Clearance (where applicable); PAN,GST & identity proof; Authorization letter/Board Resolution (where applicable); Any additional technical document.	Bihar Industrial Investment Promotion Act, 2016; Bihar Irrigation Act, 1997 (where applicable); applicable WRD administrative orders/policies	Nil (water supply/user charges as determined by WRD payable separately).	NA
Fire Department | 1 licence										

Recommended Licences & Permits

Bihar Single Window Clearance Portal

Business stage: Pre-Establishment

SN	Service	Department	KYA ID	Stage	SLA (days)	Steps	Documents	Legal provision	Fees	Website
20	No Objection Certificate for Fire Safety (Provisional)	Fire Department	S017_D006_A0001	Pre-Establishment	30	0	Form B,Form C,Form D,fire estimate chart & bank guarantee.	Bihar Fire Service Act, 2021; National Building Code 2016; Bihar Building Bye-laws	Fee varies by occupancy: Residential Rs.2/sqm; Industrial Rs.10/sqm; Commercial Rs.8/sqm; Educational Rs.6/sqm; Assembly Rs.4/sqm.	https://firenoc.bihar.gov.in/
Bihar Industrial Area Development Authority (BIADA) | 1 licence										
21	Allotment of Land from BIADA	Bihar Industrial Area Development Authority (BIADA)	S017_D003_A0001	Pre-Establishment	60	0	Online application form; DPR; Certificate of Incorporation/Partnership Deed/Udyam Registration; MOA/AOA/Partnership Deed; PAN & GST; Net Worth Certificate (CA certified); Identity/address proof of promoters/directors; Board Resolution/Authorisation Letter; Project layout/site plan & land use plan; Financial arrangement details; Employment generation details; any other document required under the policy.	Bihar Industrial Area Development Authority Act, 1974; BIADA Land Allotment & Management Policy, 2026; BIADA Regulations, 2007	Non-refundable processing fee: Rs.1,000 (MSEs) / Rs.5,000 (Medium & Large); refundable security deposit Rs.2,000 per acre; premium/lease rent/other charges payable after allotment.	https://biada1.bihar.gov.in
Revenue & Land Reforms Department | 2 licences										
22	Conversion of Land from Agriculture to Non- agriculture under The Bihar Land Conversion Act, 2010	Revenue & Land Reforms Department	-	Pre-Establishment	-	-	-	-	-	-
23	Mutation of Land Ownership	Revenue & Land Reforms Department	-	Pre-Establishment	-	-	-	-	-	-
Bihar Power Holding Corporation Ltd. | 2 licences										
24	Approval and Sanction of Electricity Connection (LT) (NBPDCL)	Bihar Power Holding Corporation Ltd.	-	Pre-Establishment	15	0	Government-issued ID (Aadhar/PAN/Ration Card/Driving License); current land receipt where connection is required; photo.	Electricity Act, 2003; BES Code, 2007	Kutir Jyoti: Rs.20; LT Single Phase (except Kutir Jyoti): Rs.75; LT Three Phase: Rs.200; LT Industrial: Rs.300.	https://nbpdcl.co.in/
25	Approval and Sanction of Electricity Connection (HT) (NBPDCL)	Bihar Power Holding Corporation Ltd.	-	Pre-Establishment	0	0	Details of Land,Survey Plot No.,Mauza,Revenue Village No.; Contracted Load Details; MoU; Articles of Association/Partnership Deed; Site plan of proposed receiving points; General Power of Attorney; Consent from Pollution Control Board (if applicable); SSI Certificate (if applicable); Industrial License; Line of Manufacture.	Electricity Act, 2003; BES Code, 2007	750	https://nbpdcl.co.in/
Public Health Department | 3 licences										

Recommended Licences & Permits

Bihar Single Window Clearance Portal

Business stage: Pre-Establishment

SN	Service	Department	KYA ID	Stage	SLA (days)	Steps	Documents	Legal provision	Fees	Website
26	Grant of Retail Drug License (Pharmacy)	Public Health Department	-	Pre-Establishment	30	0	Statutory application form; Licence Fee/Challan; Notarised declaration affidavit; Residential proof; Educational qualification proof; Date of birth proof; Photo ID; 4 passport photos; Partnership deed/MOA/AOA/POA (for companies); Character affidavit/certificate; Consent & appointment affidavit for Registered Pharmacist; Registration certificate of Registered Pharmacist; 4 passport photos of the registered pharmacist; premises plan with carpet area & route chart; Ownership legal document with property tax receipt; Rent agreement (if rented); refrigerator purchase receipt.	Drugs and Cosmetics Act, 1940; Drugs and Cosmetics Rules, 1945	1500	https://statedrugs.gov.in/SFDA/n.html
27	Grant of Wholesale Drug license	Public Health Department	-	Pre-Establishment	30	0	Statutory application form signed by responsible person,with Board Resolution; Licence Fee/Challan; Declaration affidavit of Proprietor/Partners/Directors & Director list; Partnership deed (if applicable); Residential address proof of responsible person; Rent/Lease deed (if rented); Ownership declaration with documentary evidence & property tax receipt; Premises plan/layout (blueprint) showing machinery & equipment; List of manufacturing/analytical equipment; technical staff approval application with qualification/experience certificates; Permission from municipal/panchayat authorities & the Factories Act conformity certificate & Pollution Control Board clearance; original documents for inspection.	Drugs and Cosmetics Act, 1940; Drugs and Cosmetics Rules, 1945	6000	https://statedrugs.gov.in/SFDA/n.html
28	Grant of Drug Manufacturing License	Public Health Department	-	Pre-Establishment	30	0	Statutory application form; licence Fee/Challan; Notarised declaration affidavit; Residential proof (Voter ID/Aadhar); educational qualification proof; Date of birth proof; Photo ID; 4 passport photos; Partnership deed/MOA/AOA/Director list/POA (for companies); Character affidavit/certificate; Consent & appointment affidavit for Registered Pharmacist; Registration certificate of Registered Pharmacist (Bihar State Pharmacy Council); Rent agreement (if rented) with property tax receipt; Refrigerator purchase receipt; Competent person documentation (registered pharmacist or experienced person with qualifications/experience certificates as applicable).	Drugs and Cosmetics Act, 1940; Drugs and Cosmetics Rules, 1945	5000	https://statedrugs.gov.in/SFDA/n.html
Registration, Excise and Prohibition Department | 1 licence										
29	Registration of Property	Registration, Excise and Prohibition Department	-	Pre-Establishment	-	-	-	-	-	-
Environment & Forest Department | 3 licences										

Recommended Licences & Permits

Bihar Single Window Clearance Portal

Business stage: Pre-Establishment

SN	Service	Department	KYA ID	Stage	SLA (days)	Steps	Documents	Legal provision	Fees	Website
30	NOC for tree felling from Tree Authority! Appropriate Authority (prior to commencement ofconstruction activities)	Environment & Forest Department	-	Pre-Establishment	-	-	-	-	-	-
31	Tree Transit Permission	Environment & Forest Department	-	Pre-Establishment	30	0	Application form; Tree Felling Permission/NOC (where applicable); Proof of ownership/source of timber; Land ownership documents (where applicable); List of timber/produce with species/quantity/dimensions; Vehicle & route details; Identity proof; photographs (where required); Authorisation letter (where applicable); any additional document.	Indian Forest Act, 1927; Bihar Transit of Timber and Other Forest Produce Rules (as applicable)	Nil (subject to applicable royalty/transit charges under Bihar Transit Rules)	https://serviceonline.bihar.gov.i
34	NOC for tree felling from Tree Authority! Appropriate Authority (prior to commencement ofconstruction activities)	Environment & Forest Department	-	Pre-Establishment	-	-	-	-	-	-
Road Construction Department | 2 licences										
33	Form of Registration of Companies/Service providers for installation repair and maintenance of utilities such as power supply/ Telephone line or Optical fibre cable / water supply/ Sewer line laid underground or along the surface	Road Construction Department	S017_D011_A0001	Pre-Establishment	-	-	-	-	-	-
35	Permission for Road Cutting for Utilization of ROW	Road Construction Department	-	Pre-Establishment	-	-	-	-	-	-